Technology RFP Questions and Answers

Pricing is proprietary to districts. Would contact information suffice for references?
Use your best judgement. It's our understanding that public contracts, including cost, are available to the public.
How is the district currently using GPS?
Zonar for vehicle tracking.
Does the district use current GPS for vehicle inspections?

Zonar for DVIR.

Is the current GPS live or passive?

Live and store data for one year.

In addition to professional installation, we will conduct self-installation training for district staff. How many people will need to be trained?

Up to 5.

How many staff will need training in the use of GPS software?
10 minimum.
In how many locations are buses stored?
One.
If there are multiple bus locations, is it possible to consolidate the fleet to one location during GPS installation? If not, please provide locations of each site.
There is only one location.
Will GPS installers have access to the district's fleet on evenings and/or weekends?
This might be arranged.
Can you please list all vehicles in the attached spreadsheet, filling out the first 7 columns for each vehicle?

Our current fleet contains roughly 130-140 buses. The school bus types range from large 80 passenger transit buses to small 20 passenger special needs buses and 10 passenger Vans. Type A= 8, Type B= 69, Type C=3, Type= 37, Passenger Vans= 10

Does the district want GPS for the white fleet?
Not at this time.
Which GPS vendor does the district currently have?
Zonar.
Our tablets are portable and would require a mount/power supply to be installed on any vehicle where the tablets will be utilized. On how many vehicles does the district require that we install mounts?
Our fleet consists of roughly 130 buses. Type A= 8, Type B= 69, Type C=3, Type= 37, Passenger Vans= 10
How many vehicles are non-yellow fleet? If any, please list them on the spreadsheet attached.

Only School buses and 10 passenger van fleet. Type A= 8, Type B= 69, Type C=3, Type= 37, Passenger Vans= 10

How many total tablets does the district need (this can be less than the number of vehicles. We usually suggest 1 tablet per route driver and 1 spare tablet for every 25 tablets)?

One per bus/ 10 passenger van. Type A= 8, Type B= 69, Type C=3, Type= 37, Passenger Vans= 10

What is the total number of drivers who will be using the onboard tablet for navigation?

This number will fluctuate depending on staffing, our current bus fleet numbers roughly 130 buses and 10 SB 88 10 passenger vans.

How many others at the district will need to be trained on the tablet?

Just Transportation staff.

Does the district currently have RFID cards?

No.

How many vehicles is the district planning to equip with card readers?

All district school buses and SB .

Is the district looking to include Student Ridership Tracking on the white fleet?

10 passenger vans.

How many students will be issued cards?

We roughly have 3,000 students utilize transportation.

In addition to professional installation for Student Tracking devices, we will conduct self-installation training for district staff. How many people will need to be trained?

Minimum 5.

Page 6, #5 mentions Yard Location as one of the areas proposals will be ranked on (worth 150 points). Can the district clarify their expectations around this functionality?

Please use your best judgement.

Is SUSD able to grant an extension on the deadline for responses?

Please see the addendums posted on our website.

Do you have an anticipated date for finalist presentations for vendors that are selected to move on to that phase? Would they be held in person or virtually?

Vendors will be contacted as needed.

Could you please confirm the three certifications included on pages 24-27 of the RFP (Workers' Compensation, Fingerprinting, and Drug-Free Workplace) do not need to be completed/submitted with the RFP response and only need to be if awarded the bid?

Correct.

What is the total number of vehicles in your fleet? Please break down by route busses, spares, special needs vans, shuttles, etc.

Roughly 130-140 vehicles total. All vehicles may be utilized for any need. Type A= 8, Type B= 69, Type C=3, Type= 37, Passenger Vans= 10

How many total students are enrolled?

35,000 roughly.

How many students are transported daily? How many are regular vs. special needs?
Roughly 3,000.
How many total drivers does the district have? Contractors
Roughly 80.
Does the district own and operate the school bus fleet or are private contractors used?
130-140 district owned vehicles
If contracted, how many and what bus contractors are used?
Our current supplemental transportation contract is held by First Student.
If contracted, will contractor personnel be required to use any of the software? If yes, a. Will the contractors be responsible for performing route creation and maintenance? How many contractor employees will need training? b. Will the district also perform route creation and data maintenance? c. Will they need read-only access to the data, reporting and maps?
Future, contractors will be required to use software. Contractor will be responsible for route creation and maintenance. District will be responsible for route creation and data maintenance. Transportation staff will have full access.
How many buses operate daily for general education students?

Regarding the route structure for your bus runs, are you picking up K-12 all in one bus run (i.e., single tier)? Do you pick up high school students and drop them off, then pick up middle school students and drop off, and then elementary school (i.e., three tiers)?
We do not operate on a single tier. We operate on a tiered system.
What is the total number of individual runs/trips performed by all general education buses in the morning? (Example: If 15 vehicles do a High School / Middle School run, then 17 vehicles do an Elementary run, that would be 32 AM runs/trips total.)
Our transportation services are provided to our general education and special needs students. Our current route number is around sixty. Each route has multiple runs.
How many general education runs/trips in the afternoon?
Our transportation services are provided to our general education and special needs students. Our current route number is around sixty. Each route has multiple runs.
Are the afternoon bus runs essentially a 'mirror' of the morning runs? (Same core stop locations? Buses generally run in the same area AM & PM?)
Some yes and some no.
How many special needs runs operate in the morning? How many in the afternoon?
Our transportation services are provided to our general education and special needs students. Our current route number is around sixty. Each route has multiple runs.
For home-to-school transportation, in which county(s) are you transporting students?
San Joaquin County, California.
What vendor is the district currently using for routing and what format would they be able to export their current routes in?
CSV is the format.
For home-to-school transportation, in which county(s) are you transporting students?
San Joaquin County, California.

Would SUSD like a website with school, eligibility, and stop info for parents/realtors?
Yes.

What is the expected date for a decision and an award to the selected vendor?
Date is to be determined.

What is the desired date for taking delivery of the software and starting training?
We would like implementation for the 25/26 school year.

What is the desired date for full implementation/go live of the specified software systems, including all district, student, map, route, field trip and other required data?
We would like implementation for the 25/26 school year.

Is it the district's intent that district staff will place the district's existing stops and build the district's existing bus runs in the system during the training process, or does the district expect the vendor will implement everything noted above?
District will be responsible for route creation and data maintenance. Transportation staff will have full access.

How many users will require full access licenses and training for the following modules: Routing: Field Trips: GPS/AVL: Parent App/Portal:
Minimum of 10.

How many users will require limited or read only access licenses and training for routing information? GPS
To be determined.

How many SUSD vehicles have GPS installed? Please break down by yellow vs. white.
130 buses and 10 10 passenger vans.

It's our understanding SUSD uses Zonar GPS. Please confirm. If so: a. Does the district intend to continue using its current Zonar GPS technology? b. Would you want the vendor to offer Zonar tablets and card readers or vendor supported tablets and card readers?
We would require the hardware to be provided by the awarded vendor.

Will SUSD need to purchase any new GPS hardware? If so, a. How many vehicles would need GPS tracking? b. Will the district require our teams to remove any existing devices? How many?
We would require the hardware to be provided by the awarded vendor. Roughly 140 vehicles will need GPS tracking. Some hardware might need to be removed.

Does the district have any tablets currently installed on district vehicles? If so, a. What type/model tablets are they and how many vehicles have them?
Some vehicles do have tablets, and they are not being utilized.

Is the district interested in purchasing new tablets as part of this request? If so: a. How many vehicles would you plan to equip with tablets? b. Would you be looking for the vendor to install the tablets? Would any old tablets or hardware need to be removed by the vendor as well? c. Would any be installed on 3rd party contractor vehicles? If so, does the district have a contract to allow them to do that? d. Does SUSD need any additional mounts beyond the number of tablets?
We would require the hardware to be provided by the awarded vendor. Roughly 140 vehicles will need GPS tracking. Some hardware might need to be removed. Future, contractors will be required to use the same hardware and software.

Does the district have a preferred cell carrier through a district contract?
No
On page 20, SUSD requests "timeline incident reporting and audio/video capabilities on each vehicle." Does the district have video and audio capabilities on the buses currently? Is the hope to integrate an existing camera system or does the district expect cameras to be included with the bid?
Cameras are not expected to be included in the bid. However any integration with any existing system is desirable.
How many vehicles would SUSD plan to equip with RFID scanners?
Roughly 140.
How many students would be issued cards? Are RFID cards currently used?
Roughly 3,000 students are transported daily. We are not currently using any RFID cards.
Would SUSD need any card printers to be able to print cards themselves?
Yes.
How many total drivers, including substitute drivers, aides, etc. would need access to the in-vehicle tablet for student tracking purposes?
Roughly 130 staff members.
Page 5, E. Content Requirements, Item 6 "Fee Proposal" does not appear to be in line with the scope of services being requested. Could you please confirm that this is the correct format for the fee proposal?
It is the correct form.

Page 6, Section F. Selection Process, Item 5 state the evaluation criteria for this RFP. This criterion does not appear to be in line with the scope of services being requested. Could you please confirm that this is the correct evaluation criteria? If it is, could you please indicate how a vendor can obtain maximum points when these criteria are not addressed in the Content Requirements?
It is the correct evaluation criteria. Provide the information listed in the evaluation criteria.

In reference to RFP Section B. Scope of Services, please identify the number of vehicles the District anticipates will need routing software installed.
Our current fleet contains roughly 130-140 buses.

In reference to RFP Section B. Scope of Services, please provide a breakdown of the District's fleet by vehicle type and quantity per type (e.g. 25 Type A, 100 Type C, etc.) that will require installation of software/hardware.
Type A= 8, Type B= 69, Type C=3, Type= 37, Passenger Vans= 10

In reference to RFP Section B. Scope of Services, please identify the type(s) of hardware the District is interested in procuring, and how much of each type is needed.
At this time the District does not have any hardware relevant to the system/ software we are requesting. We would need all of the relevant hardware for roughly 140 vehicles.

In reference to RFP Section C. Length of Contract, please specify the contract effective date and the required date for full deployment ("go live") of the Transportation Software and Hardware Technology.

We would like implementation for the 25/26 school year.

In reference to RFP Section D. Submittal Requirements, No. 6, please allow vendors to submit required responses electronically instead of physical hardcopy.

No.

In reference to RFP Section D. Submittal Requirements, No. 6, please allow vendors to redact content, rather than physically remove pages, that include proprietary information in the "Copy for Reproduction."

Redacted content is acceptable.

In reference to RFP Section M. Schedule, please specify if the District will hold a public bid opening. If so, please provide attendance instruction (virtual and/or in-person.

There is no public bid opening. This RFP will go through the evaluation and scoring process.

In reference to RFP Section M. Schedule, please clarify when the District will award the contract and where it will be publicly posted.

Contract date is to be determined. The award will be posted on the District's website

In reference to RFP Section F. Selection Process, please revise the proposal rating scale as "Yard Location (150 Points) does not apply to this solicitation since vendors will be providing hardware and technology, as opposed to a bus terminal.

The District will review and take into consideration.

In reference to RFP Exhibit A Contractor's Services, please clarify if the District expects proposers to submit written descriptions or responses to each item in Exhibit A and include it as an Appendix to the proposal submission, as Exhibit A is not mentioned in RFP Section E. Content Requirements.

The District does not expect a response to each item. Please use best judgement on how to express your ability to address the Contractor's Services.

In reference to RFP Exhibit A Contractor's Services, please clarify if the District utilizes a specific Student Information System (SIS) as it's Student Database.

Synergy is our SIS.

In reference to RFP Exhibit A Contractor's Services, it states, "Audio/Video capabilities on each vehicle." Please confirm the awarded contractor will be responsible for procuring, installing, and incorporating audio/video hardware and software into their solution.

Cameras are not expected to be included in the bid. However any integration with any existing system is desirable.

In reference to RFP Exhibit A Contractor's Services, it states, "in-person training appropriate for routers, dispatchers, supervisors, service writers, and administrators." Please identify the total number of employees who will need training on the software by the following position categories:

- **Routers: 3**
- **Dispatchers: 3**
- **IT Staff: At least 1**
- **District Administrators: At least 1 for every site. We have 54 school sites**
- **Field Trip Staff: 1**
- **Fleet Maintenance: at least 2**
- **Drivers and Monitors: at least 130**
- **Other (specify position)**

In reference to RFP Agreement for Transportation Software and Hardware Technology, Item 4.1, please specify if the District will consider annual advance payment for the vendor's SaaS offering.

Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by the District. Payment shall be made within thirty (30) days after Contractor submits an invoice to the District for Services actually completed and after the District's written approval of the Services, or the portion of the Services for which payment is to be made.

This RFP is requesting a considerable amount of on-vehicle hardware (GPS devices, RFID readers, tablets, etc.). And yet we cannot find any mention in the RFP of how many school buses need such equipment. This information (the number of buses) is critical to pricing for this project.

Our current fleet contains roughly 130-140 buses. The school bus types range from large 80 passenger transit buses to small 20 passenger special needs buses and 10 passenger Vans.

On page 12 of the RFP, it is stated: "Services shall also include the following installation, implementation, training, and support: Comprehensive data migration from existing systems and tables." Can the SUSD say which existing systems the proposed system will migrate data from? For example, is there a school bus routing software system currently in place, or a GPS bus tracking system, a field trip management system, etc.?

Students enroll data from Synergy.

Can the submittal deadline for proposals be extended two weeks beyond the current April 30 deadline? Given that the district says it will publish responses to submitted questions on April 23, and further given that responses from companies outside of

Stockton will need to plan for at least two days in transit for proposals mailed or sent by package delivery service to ensure an on-time arrival, there will be precious little time for respondents to adjust proposals based on the published responses to questions.
      Please see addendums on the District's website.